



**Saint Richard of Chichester, Danvers
1963 - 2013**

Dear Fellow Parishioner,

Please know that we are most grateful for your presence as a member of St. Richard Parish. Your commitment to the life, wellbeing and ministries of the parish is most admirable. As we celebrate 54 years, thank you for being an integral part of the history of our Parish.

As you are aware from the recent announcements at Mass, through the love of the Lord and our Parish of St. Richard and through your sacrifices, your foresight, and your faithfulness to the call, we have raised over \$350,000 to complete Phase One of our Major Gift Initiative - Accessibility for All.

As you know, however, we still have a lot more to do. Now we need to raise \$195,000 to launch our Phase II Initiative: Safety Security and Efficiency.

We ask you to consider supporting these needs with a charitable commitment over a two-year period above and beyond your traditional offertory and grand annual support. Please join us in support of our parish by completing and returning the enclosed commitment form to the parish office (20 Otis Street) by May 30th, 2017. Your commitment at this important moment would ensure parish facilities serve the needs of all in a welcoming, efficient and safe manner.

The major projects in the Initiative are:

- New heating system, (the present furnace is 50 years old, and failing fast)
- Modern fire alarm system for the Church and Hall
- Modernized bathrooms on the mezzanine level
- Kitchen ventilation system for the Hall kitchen

Thank you for your genuine consideration of this request. Your life journey and family moments are woven through the 50+ year history of St. Richard Parish. On behalf of Fr. Bruce and the entire parish, thank you for all you have done and will continue to do to sustain the life and mission of the parish.

Gratefully,

Jim Sears

Jim Sears
Parish Finance Council

John Call

John Call
Parish Council

Saint Richard Parish

The 50th Anniversary Project

PHASE I
\$360,000

“Accessibility for All”

- Install Elevator linking Church Entry to Church Hall
- Install Handicap Unisex Bathroom in Church Vestibule
- Upgrade Doors at all 6 Entrances
- Update Hall Audio System
- Smart LED lighting in small hall
- Install Handicap Door Electronics at Church Entries

PHASE II
\$195,000

Safety, Security, Efficiency

- Replace Heating System
- Replace Inefficient Hall Lights
- Modernize Bathrooms
- Install Kitchen Ventilation System
- Install Modern Fire Alarm System
- Refurbish Kitchen Stove

PHASE III
\$125,000

Facility Repairs and Maintenance

Church:

- Replace Lighting System
- Repair Final Section of Roof
- Install Audio-Visual System

Church Hall

- Remove Smoke Eater system

Rectory

- Kitchen Restoration

Naming, Recognition, Acknowledgement and Listing Opportunities

“The 50th Anniversary Project” affords donors a range of prominent and meaningful opportunities, after personal conversation with the Pastor, to link the donor’s name, the name of a family member or loved one, in perpetuity with the life and mission of St. Richard Parish. The following guidelines offer a summary for personal consideration:

- Commitments at \$20,000 or more: Donors at or above this level will be afforded a ***recognition opportunity*** plaque placed prominently to recognize their generosity in making possible a particular aspect of the project:

i.e. “Hall Lights: Gift of John and Mary Smith”

- Commitments at \$15,000 or more: Donors at this level will be afforded an ***acknowledgement opportunity*** via a personal plaque placed to recognize their generosity in making possible a particular aspect of the project:

i.e. “Audio-visual system made possible through the generosity of John and Mary Smith”

- All Commitments at \$2,000 or more: Each donor at \$2,000 or more ***will be listed*** on a 50th Anniversary Project plaque located inside the Church front entry listing donors at each giving level – *Legacy, Leadership or Loyalty.*

Guideline to Giving

| <u>Total “2 Year” Commitment</u> | <u>Annual Contribution</u> | <u>Semi-annual Contribution</u> | <u>Quarterly Contribution</u> |
|----------------------------------|----------------------------|---------------------------------|-------------------------------|
| • \$20,000 | \$10,000 | \$5,000 | \$2,500 |
| • \$15,000 | \$7,500 | \$3,750 | \$1,875 |
| • \$12,000 | \$6,000 | \$3,000 | \$1,500 |
| • \$10,000 | \$5,000 | \$2,500 | \$1,250 |
| • \$8,000 | \$4,000 | \$2,000 | \$1,000 |
| • \$5,000 | \$2,500 | \$1,250 | \$625 |
| • \$3,500 | \$1,750 | \$875 | \$437 |



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Saint Richard Parish

The 50th Anniversary Project, Phase II

Ensuring Facility Safety and Security, Energy Efficiency, and "Accessibility for All"

Personal and Confidential Commitment Form

Please accept my/our commitment to The 50th Anniversary Project, Phase II as follows:

Legacy Level Gifts:

_____ \$20,000 _____ \$15,000 _____ \$12,000

Leadership Level Gifts:

_____ \$10,000 _____ \$7,500 _____ \$5,000

Loyalty Level Gifts:

_____ \$3,500 _____ \$2,500 _____ \$1,500

_____ *Other*

My/Our Charitable Commitment:

Step 1: Name: _____

Step 2: I/We would like to make a total commitment to *Phase II* in the amount of \$_____.

Step 3: I/We will fulfill this total commitment to St. Richard Parish as follows:

Method:

_____ by Check _____ by Visa / MC / AMEX _____ by Stock Transfer
(Please circle type) *(Please call 978-774-7575 ext. 220)*

Credit Card #: _____ Exp. Date: _____

Name on Card: _____ 3 or 4 digit CSV #: _____

Commitment:

_____ Enclosed _____ One Year _____ Two Years

Installment:

_____ Annual _____ Semi-annual _____ Quarterly
(by 7/1) *(by 7/1 & 1/1)* *(by 7/1, 10/1, 1/1, 4/1)*

Step 4: _____ Please send me information on how to include St. Richard Parish in my estate plans

_____ I have designated St. Richard Parish as one of the beneficiaries in my estate plans

A commitment reminder will be forwarded according to your preferred schedule.

Please ask your employer about "Matching Gift" opportunities.

Step 5: Signature: _____ Date: _____